

## Study plan of Business Administration

### First Level

<b><u>First semester</u></b>							
<b>Course</b>	<b>Credit hours</b>			<b>Marks</b>		<b>Total/Minimum Marks</b>	
	<b>Th</b>	<b>P/Tu</b>	<b>Total</b>	<b>Term work</b>	<b>Th.</b>	<b>Minimum</b>	<b>Total</b>
English Language	8	-	8	20	20	20	40
Principles of Management	3	2	5	20	20	20	40
Accounting 1	3	2	5	20	20	20	40
Basic Computer Concepts and Application	3	2	5	20	20	20	40
Introduction of Law	3	-	3	20	20	20	40
<b>Total credit hours</b>	<b>12</b>	<b>14</b>	<b>26</b>				

<b><u>Second semester</u></b>							
<b>Course</b>	<b>Credit hours</b>			<b>Marks</b>		<b>Total/Minimum Marks</b>	
	<b>Th</b>	<b>P/Tu</b>	<b>Total</b>	<b>Term work</b>	<b>Th.</b>	<b>Minimum</b>	<b>Total</b>
Scientific Thinking and Research Methodology	3	2	5	20	20	20	40
Introduction to Behavioral Sciences	3	-	3	20	20	20	40
Operating Systems	3	2	5	20	20	20	40
Business Mathematics	3	3	6	20	20	20	40
Micro- Economics	3	2	5	20	20	20	40
<b>Total credit hours</b>	<b>15</b>	<b>9</b>	<b>24</b>				

## Second Level

### First semester

Course	Credit hours			Marks		Total/Minimum Marks	
	Th	P/Tu	Total	Term work	Th.	Minimum	Total
Production and Operations Management	3	2	5	20	20	20	40
Statistics1	3	3	6	20	20	20	40
Macro- Economics	3	2	5	20	20	20	40
Accounting 2	3	2	5	20	20	20	40
<b>Choose course from the following:</b>	3	2	5	20	20	20	40
Small Business Management							
Finance and Investment Mathematics							
<b>Total credit hours</b>	<b>15</b>	<b>11</b>	<b>26</b>				

### Second semester

Course	Credit hours			Marks		Total/Minimum Marks	
	Th	Th/Tu	Total	Term work	Th.	Minimum	Total
Business Law	3	-	3	20	20	20	40
Marketing Management	3	2	5	20	20	20	40
Public Administration	3	2	5	20	20	20	40
<b>Choose two courses from the following:</b>	6	6	12	20	20	20	40
Statistics 2							
Insurance and Risk Management							
Structured Programming							
<b>Total credit hours</b>	<b>15</b>	<b>10</b>	<b>25</b>				

### Third Level

<b><u>First semester</u></b>							
Course	Credit hours			Marks		Total/Minimum Marks	
	Th	P/Tu	Total	Term work	Th.	Minimum	Total
Human Resources Management	3	2	5	20	20	20	40
Marketing Research	3	3	6	20	20	20	40
Materials Management	3	-	3	20	20	20	40
Tax Accounting 1	3	2	5	20	20	20	40
<b>Choose two courses from the following:</b>	6	4	10	20	20	20	40
Corporate Accounting							
Cost Accounting							
Office Automation Systems							
<b>Total credit hours</b>	<b>18</b>	<b>11</b>	<b>29</b>				

<b><u>Second semester</u></b>							
Course	Credit hours			Marks		Total/Minimum Marks	
	Th	Th/Tu	Total	Term work	Th.	Minimum	Total
Promotion Management	3	2	5	20	20	20	40
Management Information System	3	3	6	20	20	20	40
Financial Management	3	2	5	20	20	20	40
Auditing 1	3	2	5	20	20	20	40
Public Finance	3	2	5	20	20	20	40
Management of Specialized Institutions	3	2	5	20	20	20	40
<b>Total credit hours</b>	<b>18</b>	<b>13</b>	<b>31</b>				

## Fourth Level

<b><u>First semester</u></b>							
<b>Course</b>	<b>Credit hours</b>			<b>Marks</b>		<b>Total/Minimum Marks</b>	
	<b>Th</b>	<b>P/Tu</b>	<b>Total</b>	<b>Term work</b>	<b>Th.</b>	<b>Minimum</b>	<b>Total</b>
Operational Research	3	3	6	20	20	20	40
Feasibility Study	3	2	5	20	20	20	40
Capital Markets	3	2	5	20	20	20	40
production planning and control	3	2	5	20	20	20	40
<b>Choose one course from the following :</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>40</b>
Contemporary Global Issues							
The Environment and Its Protection							
<b>Total credit hours</b>	<b>15</b>	<b>11</b>	<b>26</b>				

<b><u>Second semester</u></b>							
<b>Course</b>	<b>Credit hours</b>			<b>Marks</b>		<b>Total/Minimum Marks</b>	
	<b>Th</b>	<b>Th/Tu</b>	<b>Total</b>	<b>Term work</b>	<b>Th.</b>	<b>Minimum</b>	<b>Total</b>
Strategic Management	3	3	6	20	20	20	40
International Business	3	2	5	20	20	20	40
Governmental Accounting	3	2	5	20	20	20	40
<b>Choose two courses from the following :</b>	<b>6</b>	<b>4</b>	<b>10</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>40</b>
Managerial Economics							
Computer Applications Packages							
<b>Choose one course from another Dept.</b>							
<b>Choose one course from the following :</b>	<b>3</b>	<b>-</b>	<b>3</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>40</b>
<b>Total Quality Management</b>							
<b>Business Society</b>							
<b>Total credit hours</b>	<b>18</b>	<b>11</b>	<b>29</b>				